

ΦΤΣ Honor Society Nomination for Membership

Section One: How to contact the nominee and nominators [Refer to instructions on pages 3-4]

Nominee: _____ Date: _____

Work or school name & address: _____

Local address: _____

Permanent address: _____

Phone (work) _____ (cell) _____ (home) _____

Email (primary) _____ (alternate) _____

Twitter or website: _____

Currently: Employed Student Retired Other: _____

Nominator 1: _____ Nominator 1 Email: _____

Nominator 2: _____ Nominator 2 Email: _____

Other Contact: _____ Email: _____

Section Two: Education and Experience

Degree	Major or field	Institution	Date completed	or	Date expected
B.S.					
M.S.					
Ph.D.					

Professional experience - **optional for student** nominee [Instruction #9]

Affiliation | Years | Title | Responsibilities

Credits and courses - **optional for a non-student** nominee [Instruction #s 1, 2, 3, 4]

Degree	Credits required in degree program	Credits completed	GPA (3.5 minimum)
B.S.*			
M.S.			
Ph.D.			

*This B.S. degree curriculum is approved by IFT or by IUoFST: Yes No Unknown

Food science and technology courses - **optional for non-student** nominee. Indicate core courses taken as a graduate student with an * [Instruction #3]

	<u>Name of course:</u>	<u>Credits</u>	<u>Grade</u>
Food Chemistry and Analysis:	_____	_____	_____
Food Safety and Microbiology:	_____	_____	_____
	_____	_____	_____

Food Processing and Engineering: _____
Other: _____

Section Three: Activities and Recognition [Instruction #s 6, 11]

Professional and scientific society memberships (I=International, N=National, L=Local):

Elected offices, leadership or professional activities:

Awards, recognition, and publications- *(List items that distinguish the nominee. Cite patents, inventions, products, papers or posters and indicate if commercialized, published, or submitted):*

Section Four: Statement of Qualifications [Instruction #s 5 ,6 ,7, 8, 10, 11]

A 250 word or less third-person statement of why this nominee is qualified.

Section Five: Sign (by typing name, and email address) and **Submit** (both nominators must be Phi Tau Sigma members)

First Nominator Signature

Second Nominator Signature

Send this complete form as an email attachment to the Executive Director: klkotula@msn.com
AND send the nomination fee by check or via PayPal. The payment can be by a check drawn on a US bank mailed to Treasurer Kantha Shelke, Ph.D.: 33 West Ontario, Suite 57F, Chicago, IL 60654
OR You may pay online at www.phitausigma.org/membership-dues/

Professional member dues are \$40 per year, student member dues are \$20 per year. Lifetime membership is \$400 with no recurrent billing. **Submit nomination fee equal to first year dues at the same time as this form.** If elected to membership, the nomination fee is your first year's dues or may be deducted from a Lifetime membership. Payment is required with this nomination form.

Instructions for this Phi Tau Sigma Member Nomination

These are Membership Criteria used by the Membership and Qualifications Committee

Eligibility and guidelines for **student** membership:

1. Student nominees for membership should be pursuing a degree program in food science or equivalent, and have a current overall degree **Grade Point Average (GPA) equal to or greater than 3.5 out of 4.0**, or equivalent.
2. Student nominees for membership should indicate the number of **credits completed** toward the degree and the **total credit** requirement.
3. Student nominees should be pursuing a degree in Food Science, or a closely related field, and have completed at least one course in each of the three core areas of study: Food Chemistry and Analysis, Food Safety and Microbiology, and Food Processing and Engineering. **Information on course work and competencies in the core areas of study within Food Science must be included.**
4. Graduate students without an undergraduate degree in Food Science should not be nominated until the student has completed **at least two semesters or four quarters** of the graduate program.
5. The statement of qualifications should be written in **third person**.
6. The statement of qualifications for students should focus on recognitions, honors and other academic achievements.
7. **The statement of qualifications for any student with a GPA less than a 3.5 should provide other evidence of academic achievements to justify the nomination.**
8. **The statement of qualifications for students pursuing programs of study other than those meeting the IFT Education Standards should provide evidence of the program's content in Food Chemistry and Analysis, Food Safety and Microbiology, and Food Processing and Engineering.** A short description of course content may be included in the statement of qualifications. For courses that are difficult to identify as food chemistry, food microbiology, food processing, etc. from the title, a description of course content and how/why the course counts towards the requirements should be provided.

Eligibility and guidelines for **professional** membership (all except students):

9. Food Science and Technology professionals nominated for membership must have a minimum of 5 years of experience beyond the B.S. degree (4 years beyond the M.S. degree or 2 years beyond a Ph.D. degree) in a position directly related to Food Science and Technology in industry, government, non-profit, trade association, private practice, or academic institution.
10. The statement of qualifications for Food Science and Technology professionals should clearly illustrate how contributions of the nominee have distinguished the nominee from other professionals with similar employment. Please write in the third person.
11. The statement of qualifications for Food Science and Technology professionals should demonstrate the relationship of recognitions, honors and other achievements to the professional strengths of the nominee.

Please read prior to submitting a nomination for membership:

12. This is a nomination process and not an application. The ΦΤΣ Honor Society Nomination for Membership form should be reviewed by the nominators prior to submission.
 13. The name of the nominee as printed on the nomination form will be used for membership certificate.
 14. An alternate email address of the nominee should be included, if there is one.
 15. The nominators (signatories) must be members in good standing (have paid their dues) in Phi Tau Sigma. At least one of the nominators must be a Professional Member.
 16. The "Other Contact" name and email address should be for the Chapter Advisor, President, or representative, who will also be notified of the outcome of the Membership & Qualification Committee review. If the nominee will not be affiliated with a local chapter, this field can be left blank.
 17. **Please do not send attachments;** they will be deleted.
 18. All nominations from a single institution should be submitted as individual documents (pdf or Word format), not as a single packet. **Email the nomination documents to the Executive Director: klkotula@msn.com.** All nominators must be on the submission email, whether as the sender or copied on the email.
 19. The Membership and Qualifications Committee reviews all nomination and makes recommendations to the Executive Committee. The nomination evaluation process usually takes a month or so. **Incomplete nominations will delay the evaluation or result in rejection.**
 20. **The nomination fee must be paid prior to review of the nomination** material by Membership and Qualifications Committee. Please follow the instructions on page 2 above that are repeated here:
 - Send this form as an email attachment to the Executive Director: klkotula@msn.com
 - The payment can be by a check drawn on a US bank to Treasurer Kantha Shelke, Ph.D.: 33 West Ontario, Suite 57F, Chicago, IL 60654.**OR** You may pay online at www.phitausigma.org/membership-dues/
- Professional member dues are \$40 per year, student member dues are \$20 per year. Lifetime membership is \$400 with no recurrent billing. Submit nomination fee equal to first year dues at the same time as this form. If elected to membership, the nomination fee is your first year's dues or may be deducted from a Lifetime membership. Payment is required with this nomination form.
21. A nominee who is rejected must wait at least 4 months before reapplying, to allow more courses to be taken, and/or more relevant activities to be accomplished.
 22. Membership of anyone can be revoked for non-payment of dues, except Lifetime Members and Emeritus Members.
 23. This document is on the Phi Tau Sigma website, subsection Membership. If you have questions or need clarification contact **Executive Director**, Kathryn L. Kotula, Ph.D., klkotula@msn.com

New members can send and receive messages via the phitausigma@lists.osu.edu list service that enables direct communication with all members in good standing. Anyone may unsubscribe from the listserv at this link <https://lists.osu.edu/mailman/listinfo/phitausigma>

Thank you for your interest in Phi Tau Sigma. We wish you continued success in advancing the profession of food science and technology.

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THE HONOR SOCIETY OF FOOD SCIENCE AND TECHNOLOGY
